

User: [REDACTED]

Council on Library and Information Resources
Recordings at Risk: Application Form

Please review the [Application Guidelines](#) for details about the information requested in this proposal. Fields marked with an asterisk are required.

Section 1. Project Summary

Institution/Organization	City of Savannah, Georgia, Research Library and Municipal Archives
Project Title	W. W. Law Collection Audio Recordings Preservation
Project summary	<p>The City of Savannah Research Library & Municipal Archives (RLMA), partnering with the Northeast Document Conservation Center (NEDCC), will reformat at-risk, rare audio recordings (34 open-reel tapes; estimated 43 hours; dating 1955-1978, undated) from the W. W. Law Collection. Westley Wallace "W. W." Law (1923-2002) was a prominent Civil Rights leader, local historian, historic preservationist and community leader in Savannah, Georgia. As president of the Savannah Branch NAACP from 1950-1976, his collection includes a variety of material related to the Civil Rights movement, not only in Savannah but throughout the United States. The audio included in this project include speeches by NAACP leaders, Civil Rights events, recordings of regional musicians, and local history programs. They will be valuable to researchers from a broad array of disciplines, including local and national scholars of American, social or music history, local community members, biographers, and students, among others.</p>

What is the size of the request? Applicants may request as little as \$5,000, or as much as \$25,000, per project.

Amount requested	\$13,111
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Provide the proposed project length in whole months.

- Projects must be between 3-12 months in length.
- Projects may begin as early as May 1, 2017 or as late as February 1, 2018.
- All projects must conclude by April 30, 2018.

Project length (months)	12
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Letter of institutional support (max. 10MB, .pdf format only)

Provide a letter from a head administrator affirming the institution's support for the project, its readiness to undertake all outreach and preservation activities described in the proposal, and its recognition of the project's fulfillment of the institution's mission and current strategic goals. The letter must reaffirm the specific conditions under which the digital content created through the project will be preserved for the long term and made available for study and re-use, including the institution's commitment to assert no new rights or introduce no restrictions except those already required by law, ethical considerations, and/or existing agreements pertaining to the source materials.

Letter of inst. support

CLIR-RAR_InstitutionalSupportLetter.pdf

NEDCC letter of support

To apply for funding in this cycle of the *Recordings at Risk* program, all applicants must include with their proposal written confirmation from the **Northeast Document Conservation Center** (NEDCC) that the project merits NEDCC's high-touch, high-quality technical approach. (Max. 10MB, .pdf format only.)

Information about NEDCC's audio preservation service is available on their website at <https://www.nedcc.org/audio-preservation/about>, and inquiries should be directed to **Bryce Roe**.

NEDCC documentation

**Section 2. Description of Content****Description of materials**

Provide a description of the source materials to be reformatted, including all available information about their provenance; their current arrangement; any descriptions of them in catalogs, databases or finding aids; and their current accessibility for public use (if any). If applicable, provide URLs for any collection descriptions currently available online.

Description

The thirty-four (34) open-reel audio tapes included in this proposal were collected and maintained by W. W. Law (1923-2002) during his lifetime. At his death they were willed to Remer Pendergraph, who transferred them by deed to the W. W. Law Foundation, as part of the larger W. W. Law Collection. The Foundation transferred the W. W. Law Collection to the City of Savannah by deed of gift in 2014. The tapes were originally stored in W. W. Law's home. In 2004, they were transferred to a climate-controlled City storage facility. In 2014, this facility was put under the supervision of the RLMA. The audio tapes, recorded 1955-1978 and undated, include original recordings of National Association for the Advancement of Colored People (NAACP) events in Savannah, speeches and lectures made by prominent Savannah leaders, including W. W. Law and R. W. Gadsden, Negro History Week programs, concerts by regional musicians, and more related to the Civil Rights Movement and documentation/preservation of African American history in the coastal Georgia area.

The audio reels were received with no arrangement, mixed in with a variety of audiovisual materials. They have since been sorted by

format, as we have proceeded with processing and providing access to other formats in the audiovisual collection (shellac, vinyl, and cassette). To date, the open-reel audio tapes have been inaccessible due to lack of suitable playback equipment and concerns for their stability, hindering our ability to both process them and provide public access. Current intellectual control is based on existing labelling on the tapes provided by the creator and physical inspection, from which a basic inventory in Microsoft Access captures metadata including: title, contributor, genre, date, estimated time, and condition.

Condition

Describe the current condition and housing of the materials, including the means through which this condition has been assessed. Identify the individual or individuals responsible for this assessment and approximately when the assessment took place. Explain any environmental provisions made for the long-term management of the source materials and the strategy for responding to requests for access to them.

Condition

The audio tapes were originally assessed by Library & Archives' staff (Archives Assistant Megan Kerkhoff) on January 18, 2017. In preparation of this grant proposal, the reels were then sent to NEDCC for a second physical examination. Both assessments determined the reels to be in good to fair condition.

An initial cleaning of surface dust and debris was completed and the reels were rehoused in acid free boxes. Most of the tapes are still in their original enclosures. Those that are not were placed in acid free envelopes to protect them from dirt and dust. All reels have been stored vertically, according to size. Any related material found with the reels (photographs, news clippings, notes) has been housed separately with separation notes to maintain intellectual control.

NEDCC determined that some reels were showing signs of loose pack, uneven wind and edge damage. Many of the tapes do not have leader tape and some ends are damaged. NEDCC confirmed that three tapes are exhibiting signs of early to advanced vinegar syndrome, and that one tape shows signs of sticky shed syndrome.

The RLMA maintains the City Records Center/Municipal Archives for the storage of permanent retention archival records. This facility includes secure, monitored, HVAC controlled storage for City records. However, we lack cold storage for audiovisual materials. The W. W. Law Collection includes an extensive music collection for which we are slated to purchase playback equipment for shellac, vinyl and cassette materials. Open-reel equipment will be included in this set up. However, we would prefer not to play original open-reel materials for researchers, and instead use a digital access surrogate. The open-reel tapes included in this proposal are unique and therefore irreplaceable and should be duplicated, rather than direct researcher access being provided to the originals.

Material quantity and type

Enter quantities and types of recordings to be reformatted in the proposed project.

You may add as many different measurement/material types as you like by clicking the green **add** button found below this section, but each individual item should be accounted for in only one category.

Materials

Amount of Materials

34

Unit of Measurement

items

Type of Materials

Open-reel 1/4 in. audio tape

Amount of Materials

43

Unit of Measurement

recorded hours

Type of Materials

Open-reel 1/4 in. audio tape

Section 3. Scholarly Impact**Describe the impact of the proposed project upon scholarship and the public.**

Address the importance of the collections to teaching, research, and the creation of new knowledge, art, or experience.

Scholarly Value and Significance

As president of the Savannah Branch NAACP from 1950-1976, W. W. Law's impact reached far beyond Savannah. In 1977, Ruby Hurley, former NAACP National Youth Council Secretary and Southeast Regional Secretary, wrote of Law, "Not many know that his devotion and commitment while active in the Youth Division of the Association resulted in his being the first person elected by the NAACP youth to represent them on the National Board of Directors. That same devotion and commitment have served as a source of inspiration to other young people and a very real stimulus to all those touched by him to give as he has given for the freedom of his people, the betterment of his community and a more American life for all of us." As documentation of the Civil Rights movement, preservation of this collection is imperative. W. W. Law's collection is a testament to his tireless work advocating for the inclusion and equal treatment of African Americans in all aspects of society, including the preservation of their history.

As primary source materials, the recordings included in this proposal are invaluable to historians and researchers from a broad array of

disciplines, including national and local scholars of American, political, social, music, and local history. Community members continuing the effort to document and interpret their own history will benefit from access to this information, as will students of all ages (K-12 through PhD). Teachers can supplement curriculum with the sounds and voices of the past, bringing history to life. Local college students (Savannah State University, Armstrong State University, and Savannah College of Art & Design) can draw from the recordings to create art installations, documentary films, and music projects. The content of these recordings can benefit those working on biographies of NAACP leaders or NAACP institutional histories.

Letter(s) of support

Provide at least one, and up to three, letters from experts familiar with the materials' content in support of the project, attesting to the potential impact of the proposed project. (*Max. 10MB ea., .pdf format only*)

Letter #1 (required)



Letter #2 (optional)



Letter #3 (optional)

Section 4. Risk Assessment

Explain the urgency of the proposed project in terms of the risk of loss of recorded information on audio or audiovisual carrier.

Risk statement

These open-reel tapes are endangered due to their age, previous storage conditions, and because playback equipment for them is increasingly unavailable. Several of the tapes are exhibiting signs of deterioration (vinegar syndrome, sticky shed syndrome, general wear-and-tear), which will only continue to the point that no information can be retrieved off of the reels. It is desirable to create a duplicate copy for access, preservation, and disaster purposes, allowing us to provide reference and researcher access to a digital copy, reducing handling of the original for preservation purposes, and creating a duplicate copy that is physically stored in a separate location for disaster planning/preparation purposes. The original can then be rehoused in appropriate archival housing and stored in climate-controlled storage.

Section 5. Rights, Ethics, and Re-Use

Rights, Ethics, and Re-Use

Summarize all known rights, embargoes, and ethical or legal considerations relevant to the nominated collection(s) and describe how this information will be communicated to future users.

Rights, Ethics, and Re-Use

The City of Savannah received the W. W. Law Collection through a deed of gift from the W. W. Law Foundation. However, the Foundation did not have the right to transfer copyright held by creators other than W. W. Law. Once the recordings are digitized and staff can fully listen to the recordings, a full finding aid and inventory of the collection will be prepared, including all segments and contributors. With the assistance of the City Attorney's Office, the Library & Archives will attempt to secure release forms from all living contributors or releases from descendants of all deceased. The final finding aid will include the status of copyright releases and a statement explaining copyright issues and restrictions. Based on our efforts, those recordings for which we have received releases and permissions for will be made available online through the City's website. Those recordings for which we have not been able to secure releases will be made available only for onsite research through the City's Research Library at City Hall.

Additionally, using the Copyright Term and the Public Domain in the United States chart prepared by Peter B. Hirtle for Cornell (last updated January 1, 2017; accessed online at <http://copyright.cornell.edu/resources/docs/copyrightterm.pdf>), "Unpublished Sound Recordings, Domestic and Foreign," RLMA staff can schedule review of the recordings for which releases were not secured. Currently, recordings prior to 1972 will be subject to entering the public domain in 2067. Prior to publishing to the internet any additional recordings at this time, they will require a review by RLMA staff to ensure they do not include personal information of any of the contributors which would be deemed unethical to release online.

All parties to this proposal understand that as a condition of acceptance of any *Digitizing Hidden Special Collections and Archives* award from CLIR, all **metadata** created in the course of funded project activities must be dedicated to the public domain under a [CC0 Creative Commons license](#). Exceptions to this requirement will be made for culturally sensitive metadata.

Tick to confirm: Confirmed

All parties to this proposal understand that as a condition of acceptance of any *Recordings at Risk* award from CLIR, recipient institutions must not claim additional rights or impose additional access fees or restrictions to the digital files created through the project, beyond those already required by law or existing agreements. Exceptions may be made for those materials in the public domain without the express wishes of local, traditional, and indigenous source communities.

Tick to confirm: Confirmed

Section 6. Project Design

Upload a project plan with timeline that includes all major project activities and deliverables, including a project timeline with deliverable deadlines. (Max. 2 pages., 10MB, .pdf format only)

The timeline for the project should be as explicit as possible, identifying major activities to be undertaken during each stage of the proposed grant term and naming the parties who will participate in those activities.

Project plan CLIR-RAR ProjectTimeline.pdf

Describe the technical approach to be employed for the preservation reformatting, metadata creation, ingest, and digital preservation activities to be undertaken during the project term. In cases where these details are covered elsewhere in the application, such as in a service provider's proposal, it is acceptable to reference that documentation rather than repeat the information. (Max. 300 words.)

Technical approach The NEDCC will reformat the content of the open-reel audio tapes using their high-touch, high-quality workflow of 100% attended transfer, as well as rehouse the original tapes and carriers in new inert polypropylene storage containers (see attached NEDCC proposal for details). The digital files received from NEDCC will be ingested into the City's network on to a backed up network drive, dedicated to digitized archival content, during an attended transfer by RLMA staff. Complete transfer will be verified using the technical metadata and checksums provided by NEDCC at the time of file delivery. NEDCC will provide a final preservation report that includes a summary of the work completed during the project, which the RLMA will maintain with the W. W. Law Collection administrative files. The technical metadata will be maintained and utilized by the archivist during regularly scheduled preservation checks of the digital files.

Digital preservation plan. Describe the processes and parties responsible preserving the files created during the project, and how preservation activities will be managed over time.

Digital preservation plan CLIR-RAR_Preservation Plan.pdf

List and describe all envisioned project deliverables. Explain the means through which each will be available to the public, and any applicable conditions or terms limiting their availability. (Max. 300 words.)

Describe all project deliverables and articulate your strategy for project-related outreach to scholars, professionals, and the public once the materials have been digitized. Explain the means through which the content can be made available for study and re-use, plans for connecting the content to related collections held elsewhere in your own and at other institutions, and any planned or potential future initiatives to be built upon this investment.

Deliverables All finding aids for the W. W. Law Collection are made available to the public through the RLMA website at www.savannahga.gov/wwwlaw (also linked at www.savannahga.gov/collections). Unless restricted by copyright, recordings will be made available online through this

page as well, and connected through metadata sharing with the Digital Library of Georgia (<http://dlg.galileo.usg.edu/>), Civil Rights Digital Library (<http://crdl.usg.edu/>), and Digital Public Library of American (<https://dp.la/>). For those recordings restricted by copyright, access will be provided to researchers on a computer terminal in the City Hall Research Library at 2 East Bay Street, Savannah, Georgia (available walk-in or by appointment Monday-Friday, 8:30am-5:00pm).

The RLMA maintains dedicated webpages to the W. W. Law Collection, which generate an average of 150 hits per month. The City's Public Information Office contributes RLMA postings to social media sites including Facebook (15,000+ followers), Twitter, YouTube, and Instagram, and spotlights RLMA initiatives on the City's local cable access channel. As with all new aspects of the W. W. Law Collection opened to the public, we would announce the availability of these recordings through all City channels available, including press releases which usually generate coverage in the traditional news media, as all news about this collection is highly sought and covered. In addition, efforts would be made to publicize the collection through archival and historical professional organizations including the Coastal Museums Association and Society of Georgia Archivists.

RLMA mounts exhibits related to the W. W. Law Collection. Our newest exhibit, "Law & Music: Discovering Music through the W. W. Law Collection, which will be on display at the Beach Institute African American Cultural Center March 2017 through January 2018, draws from W. W. Law's music, book, periodical, and NAACP collections. Having access to these recordings will undoubtedly provide primary source material for future exhibits and programs.

Funding

Budget Documents

CLIR requires all applicants to complete and upload three budget documents:

- Budget Narrative ([click here](#) for detailed information about the Budget Narrative). *No page limit, max. 10MB, .pdf format only.*
- Budget Detail (must be submitted using [CLIR's Excel form](#); [click here](#) for detailed information about the Budget Detail). *Max. 10MB, .xls or .xlsx format only.*
- Proposal from NEDCC supporting the proposed costs. *No page limit, max. 10MB, .pdf format only.*

Budget Narrative (.pdf format only)	BudgetNarrative.pdf
Budget Detail (.xls or .xlsx format only)	CLIR-RAR_Application_Budget.xlsx
NEDCC proposal	NEDCCProposal.pdf

Applicant Information

Applicant Institution Address

In the event this proposal is approved for funding, payment will be made to the applicant institution as named at the beginning of this application form, and will be mailed to the address listed here.

Address

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Proof of Nonprofit Status

Nonprofit status

NonProfitStatus.pdf

Board/Trustee List (not required for colleges or universities; required for all other applicants)

Upload a current list of board or trustee members. The list must be on the applicant institution's letterhead.

Board/Trustee list

Board-TrusteeList.pdf

Principal Investigator(s) Contact Information

Provide the contact information for the proposed project's primary Principal Investigator(s) (PIs). The PI(s) will take direct responsibility for completion of the project, should funds be awarded. They must be significantly involved with the project's direction and execution and will be responsible for submitting required narrative and financial reports to CLIR.

Note: Applicants may propose up to three PIs for their project. All applicants must assign at least one PI. To add information for multiple PIs, click the green [add](#) button found below this section.

PI(s)

Mr./Ms./Mx./Dr. (etc.)	Ms.
First Name	Luciana
Last Name	Spracher
Title	Library & Archives Director
Institution	City of Savannah, Research Library & Municipal Archives
Email	[REDACTED]
Address	[REDACTED]
City	[REDACTED]
State	[REDACTED]
Zip Code	[REDACTED]

Additional Information

Applicants may optionally include additional relevant appendices with this application. To upload appendices, return to the [Menu screen](#) (remember to save your work first) and select the "Upload Appendices" option.

Allowable appendices include:

- summary documentation of collection assessments,
- relevant accession documentation,
- donor agreements,
- photographs of the nominated collections, or
- sample metadata records.

Note that all applicants are limited to a maximum of three letters of support, as indicated in **Section 3. Scholarly and Public Impact**, and additional letters will not be accepted as appendices. If you have questions about whether or not a particular type of documentation may be included as an appendix to your application, please [contact us](#).



**Council on Library and Information Resources
Recordings at Risk**

City of Savannah, Georgia, Research Library and Municipal Archives
W. W. Law Collection Audio Recordings Preservation

Section 6. Project Design

Project Partners

- City of Savannah, Research Library & Municipal Archives (RLMA)
- Northeast Document Conservation Center (NEDCC)

January-February 2017 [completed]

- RLMA: identify open-reel tapes for inclusion in project
- RLMA: visual inspection and recording of basic metadata
- RLMA: ship tapes to NEDCC
- NEDCC: assessment of tapes and project proposal

May 2017

- RLMA: file naming schema provided to NEDCC

May-December 2017 [exact NEDCC timeline dependent on their schedule and other CLIR-RAR projects being scheduled]

- NEDCC: cleaning treatment, treatment for sticky shed syndrome, rewinding, splicing
- NEDCC: digitization (including preparation, post-processing, documentation)
- NEDCC: rehousing
- NEDCC: preparation of preservation report
- NEDCC: return shipping – deliverables including original tapes rehoused in polypropylene audio storage containers, hard drive including master (Broadcast Wave Format/BWF) and access (WAV and MP3) digital files, technical metadata, and final preservation report



January 2018:

- RLMA: ingest of digital files into City's network
- RLMA: review of digital files and metadata creation (added to Access database)
- RLMA: identify contributors for release/permission outreach

February 2018:

- RLMA: reach out to contributors for releases/permissions*
- RLMA: draft finding aid

March 2018:

- RLMA: finalize finding aid and publish to web*
- RLMA: open collection for research (onsite and online, as appropriate based on copyright clearance)* - deliverables including print and online finding aid and collection accessible to public (onsite and/or online)

April 2018:

- RLMA: share metadata for finding aid and online recordings with digital libraries* - deliverables including metadata delivery
- RLMA: collection outreach and publicity - deliverables including press releases, social media postings, listserv notices

**Ongoing:*

- *RLMA: efforts to secure copyright releases/permissions will likely be ongoing and as new permissions are secured the finding aid and online access will be updated - deliverables including updated finding aid and online access*



**Council on Library and Information Resources
Recordings at Risk**

City of Savannah, Georgia, Research Library and Municipal Archives
W. W. Law Collection Audio Recordings Preservation

Preservation Plan

Project Partners:

- City of Savannah, Research Library & Municipal Archives (RLMA)
- Northeast Document Conservation Center (NEDCC)

The RLMA will be responsible for the preservation of the digital files created by NEDCC (BWF audio master files; WAV and MP3 audio access files). NEDCC will deliver the digital files to the RLMA on an external hard drive. The RLMA will then copy those files to the City's network, on a dedicated drive for digitized archival content. This will ensure that the files are not maintained on a hard drive that is vulnerable to damage and failure, but are instead maintained on a network that is regularly serviced and backed up (nightly). The RLMA is also currently working with the City's Information Technology Department (IT) on a digital records management/preservation program for the City's records assets, which would address scheduling permanent retention digital files for migration as software and technology advances. In the meantime, the City Archivist will schedule the files produced by this project for annual review to ensure they are still opening properly and can be accessed fully. The project files will also be scheduled on a three year migration plan.

ID	Title	Contributor(s)	Genre	Date	Estimated Time	Additional Notes	Condition
1	NAACP Membership Kickoff	Reverend McKinney; Esther Garrison; Reverend M. S. Brown	Sound recordings--Live sound recordings	1974-02	60 min./ 30 min./ 15 min.		
2	NAACP	NAACP; Reverend McKinney; Reverend Wlm [Sp?] F. Stokes; St. Palen Curved [Sp?] Methodist	Unknown	1974-04-28 through 05-05	60 min.		
3	NAACP Public Service Announcement Message is Sung by the Mariners 45 Sec	NAACP; The Mariners	Sound recordings	no date	45 seconds		Short tape on the reel, the ends are curling.
4	NAACP Public Service Announcement Message is Sung by- The Mariners 45 Sec	NAACP; The Mariners	Sound recordings	no date	45 seconds		
5	W. W. Law Black History, St. Phillip AME	W. W. Law; St. Phillip AME Church	Sound recordings	1976-02	60 min./ 30 min./ 15 min.		Ends and beginning of tape are curled
6	Practice Speaking, Sunday, Nov. 5, 1972; At St. Paul's Baptist Church	St. Paul's Baptist Church	Unknown	1972-11-05	60 min./ 30 min./ 15 min.		Beginning is coming unraveled and bent.
7	Rededication of Harris School formerly Beach Institute	Beach Institute; Harris School	Sound recordings--Live sound recordings	1978-05-29	60 min./ 30 min./ 15 min.		
8	Black Medicine Day	NAACP; W. W. Law	Unknown	1972-11-19	60 min./ 30 min./ 15 min.		Sticker on the reel; Beginning of the tape wrinkled.
9	Joseph Bravs [Sp?]	Joseph Bravs [Sp?]	Unknown	no date	60 min./ 30 min./ 15 min.		Residue on the beginning of the tape, sticky.
10	NAACP Black Pilgrimage Day/ Recorded at First Bryan Baptist Church	First Bryan Baptist Church; NAACP	Sound recordings--Live sound recordings	1972-02-13	120 min.		Vinegar syndrome; The tape in the beginning has deteriorated.
11	Jacob Wyley [Sp?]	Jacob Wyley [Sp?]	Unknown	no date	120 min./ 60 min./ 30 min./ 15 min.		Vinegar syndrome.
12	Black History: an Overview of Black Catholics in Georgia	Sister Julian; Beth-Eden Baptist Church; Savannah Branch of the Association for the Study of Afro-American Life and History	Sound recordings--Live sound recordings	1978-05-08	120 min./ 60 min./ 30 min./ 15 min.	Title and other information came from the newspaper article that came from inside the case. Photocopy made and kept in envelop behind the reel with a	
13	R. W. Gadsden Education/ NAACP - Education Political-Civic finished in rough	R. W. Gadsden; NAACP	Unknown	1967-01-12	120 min./ 60 min./ 30 min./ 15 min.		Slight vinegar syndrome; Title taped on the inside of the reel.
14	"A Typical Day in Savannah 80 Years Ago" (A Composite Day)/ An Address of Mr. R. W. Gadsden, Sr.	R. W. Gadsden, Sr.; NAACP	Sound recordings--Live sound recordings	no date	60 min.		Beginning of the tape is wrinkled
15	Black Pilgrimage Day, Recorded at First Bryan Baptist Church	First Bryan Baptist	Sound recordings--Live sound recordings	1972-02-13	30 min.	Note found inside the case with this reel that has information about what is on this reel. Note kept in envelope behind the reel.	

ID	Title	Contributor(s)	Genre	Date	Estimated Time	Additional Notes	Condition
16	5-9-72	Unknown	Unknown	1972-05-09	30 min.	Sticker on the reel has "Mayor" written on it, the rest of the tape is ripped off.	
17	Mr. W. W. Law	W. W. Law	Unknown	no date	60 min./ 30 min./ 15 min.	Two photographs found inside this case with this reel. Kept in envelope behind the reel.	
18	Mr. W. W. Law, President, NAACP "Candid Opinion"	W. W. Law; WSAV	Sound recordings-- News programs	1972-08-07	5 inch reel, no length or speed given		
19	W. W. Law; Layman Day Celebration	W. W. Law; Zion Fair Baptist Church	Sound recordings--Live sound recordings	1974-09-29	60 min./ 30 min./ 15 min.	Note found addressed to "Wes" inside this reel case. Note is kept in an envelope behind the reel.	
20	Lincoln Portrait, Savannah Symphony Orch./ Ronald Stoffel, Cond./ W. W. Law, Narrator	W. W. Law; Savannah Symphony Orchestra; Ronald Stoffel	Sound recordings-- Filmed	no date	30 mins		Beginning of the tape is wrinkled.
21	Special Tape 4 Hours Long/ Special Tape for Air Checks	Unknown	Unknown	no date	4 hrs.		
22	W. W. Law Day	W. W. Law	Sound recordings--Live sound recordings	1976-02-08	120 min./ 60 min./ 30 min./ 15 min.	Index card was taped to the inside of the reel's case, it explains different copies made of this program; Now the index card is kept in envelope behind the reel.	
23	The Negro History Week Program "The Negro Poet"; "I Too" Langston Hughes; "Ma Rainey" Sterling Brown; "If We Must Die" Claude McKay; "Heritage" Countee Cullen;	Langston Hughes; Sterling Brown; Gwendolyn Brooks; Claude McKay; Countee Cullen; Margaret Walker	Narrative recordings	1955-02-16	120 min./ 60 min./ 30 min./ 15 min.		Beginning of the tape is wrinkled.
24	Negro History Week Program, "The Negro Theater" Summertime (Porgy and Bess); Bess, You is My Woman (Porgy and Bess); Love Will Find a Way; I am just Wild	Anne Brown; Todd Duncan; Avon Long; Thelma Carpenter; Cab Calloway; Paul Robeson	Music for the Stage	1955-02-18	30 min.		
25	Dr. J. W. Davis Day in Savannah	Dr. John W. Davis	Sound recordings--Live sound recordings	1964-02-09	60 min.		
26	Georgia Day Tape Hold for W. W. Law	W. W. Law	Sound recording--Live sound recordings	no date	180 min./ 90 min./ 45 min./ 22.5 min.		
27	Negro History Week Program, Langston Hughes' Glory of Negro History Record	Langston Hughes	Narrative recordings	no date	120 min./ 60 min./ 30 min./ 15 min.	Needs a new case	
28	Negro History Week Program; "The Negro Singer" W. W. Law Announcer	W. W. Law; Marian Anderson; Roland Hayes; Paul Robeson; Dorothy Maynor; William Warfield; Hall Johnson Choir;	Popular music	1955-02-14	30 min.	Needs a new case	Beginning of the tape is severely wrinkled.
29	Address of Mr. Clarence Mitchell, Director, NAACP Washington Bureau	Clarence Mitchell; NAACP Washington Bureau	Narrative recordings-- Speeches	no date	60 min.		Beginning of the tape wrinkled.
30	Address of Clarence Mitchell, Director, NAACP Washington Bureau; Georgia State NAACP Conference, Savannah	Clarence Mitchell; NAACP Washington Bureau	Narrative recordings-- Speeches	no date	60 min.		Beginning of the tape wrinkled.

ID	Title	Contributor(s)	Genre	Date	Estimated Time	Additional Notes	Condition
31	Herbert Hill Interview	Herbert Hill	Sound recordings--Interviews	1963-03-02	120 min./ 60 min./ 30 min./ 15 min.	Piece of paper taped to the reel, fell off and kept in envelope behind the reel	
32	The Hand of God	Reverend Wyatt Tee Walker	Sound recordings--Live sound recordings	1959-01-30	7 inch reel, Length and Speed unknown	This reel was found in an envelope from Cameron Photographers; Letter was also included from the NAACP Branch President about the installation of	Reel needs a case.
33	Bishop Spottswood/ Nashville Movement/ The President Speaks	Bishop Spottswood	Sound recordings	1962-09-23 and 1962-09-30	60 minutes		
34	W. Hartrich NAACP	W. Hartrich; NAACP	Unknown	1974-02-11	30 minutes		