

WEBVTT

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00:00:23.320 --> 00:00:31.379

Louisa Kwasigroch (she/they): Hello, and welcome to the question and answer session about CLIR's *Digitizing Hidden Collections: Amplifying Unheard Voices* program.

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00:00:31.610 --> 00:00:36.409

Louisa Kwasigroch (she/they): I'm Louisa Kwasigroch, a managing director at CLIR and a part of the CLIR Grants Team.

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00:00:36.680 --> 00:00:44.120

Louisa Kwasigroch (she/they): Today, we are here to answer your questions about the currently open call for applications for Cohort 3 of the program.

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00:00:48.570 --> 00:00:54.459

Louisa Kwasigroch (she/they): This is going to be a relatively informal session, so we don't have a long presentation prepared.

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00:00:54.520 --> 00:01:02.979

Louisa Kwasigroch (she/they): But we want to share a few slides to help you navigate this platform, get to know our team and understand where to go for additional information.

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00:01:03.320 --> 00:01:07.000

Louisa Kwasigroch (she/they): If you haven't yet, we'd love for you to introduce yourself in the chat.

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00:01:07.100 --> 00:01:14.299

Louisa Kwasigroch (she/they): Tell us who you are and where in the world you live. Remember to change the chat box from "Host and Panelists" to "Everyone."

8

00:01:26.500 --> 00:01:31.489

Alyson Pope: So to start off, we want to share some notes about how you can use Zoom during this session.

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00:01:31.760 --> 00:01:40.330

Alyson Pope: A live transcript is being generated if you'd like to utilize it. To turn on this feature, click the "CC Show Captions" button at the bottom of your Zoom window.

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00:01:40.800 --> 00:01:47.169

Alyson Pope: Because so many of you have joined us today (which we're super excited about). Attendees will be muted throughout the presentation.

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00:01:47.440 --> 00:02:04.219

Alyson Pope: However, you're welcome to use chat for general introductions and conversation. If a chat box isn't already displaying on your Zoom screen, you can hover your mouse toward the bottom of the screen and open it manually. In order to send a message to everyone, remember, to change the default from "Hosts and Panelists" to "Everyone."

12

00:02:05.090 --> 00:02:19.450

Alyson Pope: Because of how busy chat can get, we ask that you use the separate Q&A box to ask questions today, which can be opened the same way as the chat box. You can submit questions at any point during the webinar, and we'll do our best to answer them at the end of the session.

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00:02:19.900 --> 00:02:28.719

Alyson Pope: If you're following along with those questions as they come in, you can upvote them if they're similar to your own to let us know that it would be helpful to you to have them answered live.

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00:02:28.890 --> 00:02:38.840

Alyson Pope: If we don't have time to get to all of the questions, we'll write up the responses to the remaining ones, and to post all of the answers within the next few days alongside the session transcript.

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00:02:38.870 --> 00:02:46.260

Alyson Pope: The Q&A, session recording, and transcript will be made available on the [Apply for an Award](#) page of our website by the end of the week.

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00:02:55.660 --> 00:03:22.819

Alyson Pope: CLIR's work is accomplished by a relatively small staff of about 20 geographically distributed individuals, with the greatest concentration living in the DC area, where our headquarters are located. Today's webinar is led by the CLIR Grants Team, which administers

CLIR's active, regranteeing programs, offering support for the entire grant cycle from application to final report. We'll do quick introductions of the group so you know who we are and how we'll be participating today.

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00:03:23.556 --> 00:03:40.499

Alyson Pope: I'm Alyson Pope. I'm a program officer from Pittsburgh, Pennsylvania, and I'll be contributing to the presentation and Q&A. We also have here today Sharon Burney, a fellow program officer who's based in Midlothian, Virginia, contributing to the presentation and Q&A.

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00:03:40.750 --> 00:04:04.930

Alyson Pope: Jane Larson, who is a program associate who is also based in Pittsburgh, Pennsylvania, who is contributing to the presentation and Q&A support. Lizzi Albert, who is the deputy of operations and is based in Washington, DC, who is contributing to the Q&A and technical support. And Louisa Kwasigroch, who is our managing director based in Chicago, Illinois, and is contributing with zoom logistics and Q&A support.

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00:04:10.060 --> 00:04:29.979

Sharon Burney: As you consider applying to our program, the most essential resource for you is the [Application Guidelines](#). Combining instructions and insights into the program and its application process, the guidelines will also allow you to draft responses to questions before adding them to our online grant application platform.

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00:04:30.550 --> 00:04:42.970

Sharon Burney: A view-only Google Doc is linked to the [Apply for an Award](#) program page. Users without a Google account can access this version and download the document in whatever file format they wish

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00:04:43.140 --> 00:04:45.119

Sharon Burney: using the file menu.

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00:04:45.280 --> 00:04:52.719

Sharon Burney: So for those with a Google account, we've also included a link to create an editable copy of the document automatically.

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00:04:54.120 --> 00:05:01.070

Sharon Burney: An updated version of the guidelines will be shared with those invited to submit a final application to the program.

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00:05:05.360 --> 00:05:10.389

Sharon Burney: At our August 24th Webinar, we received 47 questions.

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00:05:10.420 --> 00:05:16.069

Sharon Burney: and made sure to capture and answer all of them in writing, even if we couldn't get to them during the live session.

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00:05:16.320 --> 00:05:22.340

Sharon Burney: These are all organized by topic, and you may find some of the answers to your questions there.

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00:05:22.360 --> 00:05:27.550

Sharon Burney: So we'll put the link in the chat, and we'll be doing something similar for today's session.

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00:05:38.260 --> 00:05:46.620

Jane Larson (she/her): In the weeks since we first shared the [Application Guidelines](#), some questions have come up on a regular basis. So we're going to start by addressing

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00:05:46.660 --> 00:05:53.849

Jane Larson (she/her): a few of those, as well as things that were asked via the registration form, and then dive into the Q&A for today's session.

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00:05:54.480 --> 00:05:59.360

Jane Larson (she/her): So first, are small organizations eligible for this grant

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00:05:59.380 --> 00:06:01.850

Jane Larson (she/her): and how do we know if we're eligible?

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00:06:02.460 --> 00:06:08.369

Jane Larson (she/her): To be eligible to apply, an organization must be located in the United States or Canada

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00:06:08.570 --> 00:06:13.280

Jane Larson (she/her): and fall within at least one of the nonprofit categories we listed on our website.

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00:06:13.500 --> 00:06:18.610

Jane Larson (she/her): If you have any questions about the eligibility of your specific organization,

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00:06:18.690 --> 00:06:22.990

Jane Larson (she/her): emailing us is the best way to be sure that you're eligible.

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00:06:23.320 --> 00:06:34.269

Jane Larson (she/her): There are no restrictions on the size of an organization, and, in fact, in past cycles, reviewers have been very interested in funding smaller organizations to grow capacity.

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00:06:34.730 --> 00:06:46.539

Jane Larson (she/her): Our new [review rubric](#) this year includes a specific question about need correlating to the question on the application, "why do you need support from CLIR's program to undertake this project?"

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00:06:46.560 --> 00:06:58.920

Jane Larson (she/her): We thought a lot about equity during this program's design and hope this will help reviewers make decisions with these considerations in mind, which were less explicit in earlier iterations of the program.

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00:07:00.630 --> 00:07:09.280

Jane Larson (she/her): Another question, do the collections we want to digitize need to be about communities or populations in the US, Canada, or North America?

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00:07:09.650 --> 00:07:17.499

Jane Larson (she/her): So no, the materials nominated for digitization must be owned and held by eligible organizations in the US and Canada,

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00:07:17.620 --> 00:07:21.739

Jane Larson (she/her): but there's no specific focus on collections relating

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00:07:21.820 --> 00:07:23.900

Jane Larson (she/her): to the US or Canada.

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00:07:24.110 --> 00:07:33.289

Jane Larson (she/her): The program has funded projects that focus on historical maps from Japan and manuscripts going back to the 17 hundreds in the Muslim world

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00:07:33.500 --> 00:07:37.319

Jane Larson (she/her): and archaeological research in Honduras - so really a

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00:07:37.490 --> 00:07:44.270

Jane Larson (she/her): wide variety of projects that disseminate rare and unique content about populations around the world.

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00:07:45.230 --> 00:07:59.649

Jane Larson (she/her): The requirements go back to eligibility guidelines. So as long as the collections are owned and held by an eligible organization in the US and Canada and fall within this thematic focus, they can be nominated for this program.

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00:08:01.650 --> 00:08:09.209

Jane Larson (she/her): Do you require a detailed description of existing physical objects or collections to already be in place or done?

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00:08:09.780 --> 00:08:13.740

Jane Larson (she/her): No, there's no minimum level of description required.

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00:08:13.760 --> 00:08:20.910

Jane Larson (she/her): However, our reviewers will expect a fair level of knowledge of the size and scope and condition of the collections

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00:08:20.920 --> 00:08:25.659

Jane Larson (she/her): so that you're able to present a compelling and competitive application to the program.

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00:08:25.840 --> 00:08:32.260

Jane Larson (she/her): In the final application, there'll be a space for you to share completed description, if available.

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00:08:32.750 --> 00:08:41.769

Jane Larson (she/her): In the past, this has included links to library catalogs or other content management systems, finding aids and inventories.

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00:08:42.530 --> 00:08:50.620

Jane Larson (she/her): Such materials help reviewers see the depth and breadth of the materials and have a better understanding of the work that has already been accomplished.

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00:08:52.260 --> 00:08:56.589

Jane Larson (she/her): Can we use grant funds to create materials like oral histories?

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00:08:56.600 --> 00:09:04.440

Jane Larson (she/her): So no, this program supports the digitization of rare and unique content. Therefore, creating oral histories is not allowable.

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00:09:06.450 --> 00:09:10.409

Jane Larson (she/her): What pre-digitization costs can be requested?

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00:09:10.810 --> 00:09:15.710

Jane Larson (she/her): Costs related to preparing materials for digitization are allowable

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00:09:15.730 --> 00:09:19.109

Jane Larson (she/her): (such as stabilization of materials, condition

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00:09:19.390 --> 00:09:25.099

Jane Larson (she/her): packing and shipping them to send to a digitization, vendor or initial metadata creation),

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00:09:25.800 --> 00:09:38.079

Jane Larson (she/her): but costs related to deciding what to include or not include would not be allowable. Applicants need to know exactly what materials they are going to digitize before completing an application.

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00:09:38.320 --> 00:09:44.180

Jane Larson (she/her): Grant funds may not be used for any activities undertaken prior to the project start date.

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00:09:45.800 --> 00:09:51.120

Jane Larson (she/her): Can we request funding for creating programming about the digitized materials?

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00:09:51.660 --> 00:09:57.149

Jane Larson (she/her): Occasionally, past recipients have requested and received small amounts of funding for conducting

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00:09:57.160 --> 00:10:00.529

Jane Larson (she/her): outreach related to their newly digitized collections,

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00:10:00.900 --> 00:10:12.760

Jane Larson (she/her): such as building a collection guide for students, for example. But any programming should be modest and strictly tied to connecting the newly digitized materials with potential user communities.

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00:10:13.300 --> 00:10:23.209

Jane Larson (she/her): Creating a documentary film about the newly digitized collection or conducting a research project based upon the data in the collection would be outside the scope of this program.

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00:10:24.780 --> 00:10:29.430

Jane Larson (she/her): When are applicants notified whether they'll be invited to submit a full proposal?

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00:10:30.260 --> 00:10:37.089

Jane Larson (she/her): The timeline is on our program homepage, but we'll share the dates again on our next slide in case there are any questions about it.

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00:10:37.230 --> 00:10:43.470

Jane Larson (she/her): You'll be notified whether you're invited to submit a full proposal by mid February 2025,

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00:10:43.640 --> 00:10:50.419

Jane Larson (she/her): and then those who do advance will have until May 5th 2025, to prepare for that submission.

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00:10:51.840 --> 00:11:00.120

Jane Larson (she/her): And then one more question that's not included on the slide, which steps of data collection may be justified as an acceptable budget line?

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00:11:01.120 --> 00:11:09.650

Jane Larson (she/her): For the purposes of this program, digitization includes the digital reformatting of some physically rare or unique document or artifact

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00:11:09.870 --> 00:11:16.490

Jane Larson (she/her): plus the generation of technical and descriptive metadata necessary to make the digital files files created

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00:11:16.670 --> 00:11:21.599

Jane Larson (she/her): discoverable by their user communities. So often it can make sense to generate

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00:11:21.700 --> 00:11:27.320

Jane Larson (she/her): or update descriptions of the physical documents or artifacts in the context of the same project.

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00:11:27.440 --> 00:11:36.949

Jane Larson (she/her): So generating metadata and other descriptive records related to the materials to be digitized, and the digital files you produce may all be included in a project.

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00:11:37.260 --> 00:11:47.710

Jane Larson (she/her): However, any data collection that would be more accurately described as research activity rather than digitization activity should be excluded from a project.

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00:11:48.270 --> 00:11:55.229

Jane Larson (she/her): For example, creating an entirely new collection by documenting towns or buildings or recording new oral histories

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00:11:55.320 --> 00:11:58.920

Jane Larson (she/her): are research rather than digitization activities.

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00:11:59.150 --> 00:12:11.999

Jane Larson (she/her): The purpose of this program is not to support original research or new documentation, but to use the physical collections held by organizations to create digital raw materials that can be later used for research and learning.

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00:12:12.550 --> 00:12:18.380

Jane Larson (she/her): If you have a question about whether these activities you want to do are digitization or research

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00:12:18.430 --> 00:12:24.280

Jane Larson (she/her): you can write to us at hidencollections@clir.org with your details, and our team will let you know.

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00:12:27.530 --> 00:12:34.790

Jane Larson (she/her): The cohort timeline. So initial applications must be submitted online by October 30th 2024.

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00:12:35.160 --> 00:12:40.489

Jane Larson (she/her): We anticipate that all organizations that submit an initial application will be notified

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00:12:40.710 --> 00:12:46.110

Jane Larson (she/her): if they are invited to submit a final application by mid February 2025.

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00:12:46.590 --> 00:12:53.449

Jane Larson (she/her): This year we anticipate providing a greater level of support to those organizations invited to the final round

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00:12:53.640 --> 00:12:58.439

Jane Larson (she/her): to help develop initial applications into competitive final applications

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00:12:58.510 --> 00:13:04.510

Jane Larson (she/her): and this will involve a number of individuals from CLIR's community, including members of our review panel.

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00:13:04.900 --> 00:13:10.569

Jane Larson (she/her): We anticipate notifying applicants of award notifications in August 2025,

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00:13:10.910 --> 00:13:12.799

Jane Larson (she/her): and then anticipate making

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00:13:13.080 --> 00:13:17.660

Jane Larson (she/her): the public announcement of funded projects in October 2025.

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00:13:20.910 --> 00:13:28.549

Alyson Pope We're gonna take time now to turn to your questions. I'll stop the screen share shortly. We'll do our best to get through as many as we can.

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00:13:28.560 --> 00:13:44.860

Alyson Pope: We may provide some typed answers if team members have the capacity during this session. Any unanswered questions will be answered in our transcript and shared to our website along with the recording that will be posted in about a week. So I'm going to pull down the share now.

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00:13:49.950 --> 00:13:50.580

Alyson Pope: Okay.

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00:13:52.080 --> 00:13:54.540

Alyson Pope: Sharon, would you mind taking one while I just get situated.

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00:13:54.540 --> 00:14:02.359

Sharon Burney: Yes, that's fine. The museum we want to apply for is within our school district. Are school districts eligible to apply?

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00:14:02.690 --> 00:14:11.420

Sharon Burney: So yes. We have had school districts apply in the past. I would apply under

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00:14:11.470 --> 00:14:23.099

Sharon Burney: the museum's name. City, state, and government organizations are eligible to apply so long as the purpose of,

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00:14:23.110 --> 00:14:24.920

Sharon Burney: which museums are,

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00:14:25.363 --> 00:14:33.220

Sharon Burney: the purpose of the organization is cultural heritage preservation. So you would probably want the museum to be the

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00:14:35.650 --> 00:14:41.739

Sharon Burney: the applicant, the lead applicant and the school district could be a collaborating organization.

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00:14:42.321 --> 00:14:48.458

Sharon Burney: You must own and hold the collections that you want to

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00:14:49.520 --> 00:14:51.079

Sharon Burney: nominate for

104

00:14:51.300 --> 00:14:53.250

Sharon Burney: digitization.

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00:14:54.420 --> 00:15:04.139

Sharon Burney: If you have more specifics that you want, or you have any other questions about your eligibility, please don't hesitate to email us directly at hidencollections@clir.org.

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00:15:07.193 --> 00:15:15.920

Alyson Pope: Are there any cost share requirements? There are not any cost share requirements in this program. You can tell us if you intend

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00:15:16.010 --> 00:15:34.429

Alyson Pope: to do some portion of the project via cost share. And particularly, you may want to make this explicit if you have alternate funding that you're using for other phases or sections of a broader digitization project, but we do not require that you perform any cost share.

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00:15:35.480 --> 00:15:42.049

Sharon Burney: I'm gonna take the next one. Before that, I want to remind everybody to please submit your questions in the Q&A

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00:15:42.440 --> 00:15:45.970

Sharon Burney: so we make sure we don't lose anybody in the chat.

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00:15:47.810 --> 00:15:54.690

Sharon Burney: Hello! We would like to work with a documentary collection of a family of Puerto Rican musicians, the Figueroa Family.

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00:15:54.770 --> 00:16:22.269

Sharon Burney: We want to digitize the collection and make it available to the public for free. We also want to develop an outreach program that includes the development of educational modules for students, virtual talks, creation of educational audiovisual capsules about the collection and about the history of the family and the musical environment in Puerto Rico, and small concerts for the community. Do you think that this type of initiative could be sponsored by CLIR?

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00:16:23.270 --> 00:16:34.289

Sharon Burney: Okay, the first thing I want to say is that the focus of this *Digitizing Hidden Collections: Amplifying Unheard Voices* program is primarily the digitization

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00:16:34.580 --> 00:16:40.050

Sharon Burney: of documents, of materials that have not been previously digitized.

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00:16:41.110 --> 00:16:46.110

Sharon Burney: The next thing that needs to be focused on is, do you own and hold

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00:16:46.700 --> 00:16:54.359

Sharon Burney: those collections? And is your organization that you are representing

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00:16:54.570 --> 00:16:59.239

Sharon Burney: purpose primarily focused on cultural heritage preservation.

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00:17:00.030 --> 00:17:07.119

Sharon Burney: So first, we want to address the eligibility of the organization. Do you reside in the United States or its Territories or Canada?

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00:17:10.550 --> 00:17:12.279

Sharon Burney: The outreach looks

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00:17:12.680 --> 00:17:14.130

Sharon Burney: a wonderful.

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00:17:14.859 --> 00:17:20.939

Sharon Burney: My hesitancy is the focus of the project to primarily be

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00:17:21.339 --> 00:17:25.720

Sharon Burney: the digitization of materials that have not been previously digitized.

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00:17:25.790 --> 00:17:32.690

Sharon Burney: And then the limitation of fundings that would go all the way to cconcerts. Concerts, I'm not sure.

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00:17:33.010 --> 00:17:34.350

Sharon Burney: So

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00:17:34.460 --> 00:17:42.220

Sharon Burney: that's problematic. That may be a little bit problematic, or not problematic. But you want to create a

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00:17:43.250 --> 00:17:45.250

Sharon Burney: competitive application

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00:17:47.180 --> 00:17:53.539

Sharon Burney: that centers on the digitization, and why this is why these materials

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00:17:53.550 --> 00:17:54.840

Sharon Burney: would be

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00:17:56.160 --> 00:17:57.600

Sharon Burney: would enrich

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00:17:57.740 --> 00:18:04.140

Sharon Burney: upcoming scholars globally, locally, and sometimes transnationally.

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00:18:07.060 --> 00:18:12.709

Sharon Burney: Once again I suggest that you go to our [guidelines](#) and our award [Apply for an Award](#) page

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00:18:12.740 --> 00:18:17.959

Sharon Burney: and look at [frequently asked questions](#), and some of the examples of our [funded projects](#).

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00:18:22.570 --> 00:18:34.830

Alyson Pope: If awarded, when does the Grant period actually begin? So, as we covered in the timeline, you will be invited to the next application phase, sometime in mid February of 2025.

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00:18:35.080 --> 00:18:40.809

Alyson Pope: If invited to that second phase, that will close in early May

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00:18:40.840 --> 00:18:46.529

Alyson Pope: and we will work through the review process with our independent review panel

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00:18:46.540 --> 00:19:11.269

Alyson Pope: and we anticipate making the decisions and making recipients aware in August. It then takes several months to typically execute the grant agreement forms, so payment will be distributed in late 2025, and projects should be slated to begin on January 1, 2026.

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00:19:11.270 --> 00:19:25.929

Alyson Pope: So all projects would begin on January 1, 2026, and should end by December 31st 2026, 2027, or 2028 to fit in within the regulations of the timelines for the grant.

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00:19:29.800 --> 00:19:36.300

Sharon Burney: I see this next question I'd like for whoever submitted to add some additional information. I'm a bit confused.

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00:19:36.370 --> 00:19:41.370

Sharon Burney: Does digitization and subsequently integration into the digital library system

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00:19:41.430 --> 00:19:44.959

Sharon Burney: considered research? In what aspects,

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00:19:45.160 --> 00:19:49.170

Sharon Burney: I wanna know, are you inquiring about the research of it?

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00:19:49.450 --> 00:19:50.410

Sharon Burney: Um.

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00:19:52.300 --> 00:19:56.809

Sharon Burney: One of the things that we ask is that the nominated materials

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00:19:58.145 --> 00:19:59.159

Sharon Burney: Highlight

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00:19:59.570 --> 00:20:00.440

Sharon Burney: Oh.

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00:20:00.830 --> 00:20:04.339

Sharon Burney: would be a benefit to research scholars

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00:20:04.580 --> 00:20:05.389

Sharon Burney: both

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00:20:06.510 --> 00:20:09.110

Sharon Burney: and advance research forward.

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00:20:09.640 --> 00:20:13.769

Sharon Burney: The focus of *Amplifying Unheard Voices* is

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00:20:14.190 --> 00:20:22.060

Sharon Burney: to nominate materials that are focused on amplifying underheard voices, bipoc community communities that are otherwise typically marginalized.

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00:20:22.340 --> 00:20:29.470

Sharon Burney: And we want to advance the scholarship of that by making the metadata of that publicly available

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00:20:29.800 --> 00:20:38.169

Sharon Burney: to scholars that would then take that forward and create new scholarship to amplify these underheard voices.

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00:20:39.230 --> 00:20:40.219

Sharon Burney: That's

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00:20:40.980 --> 00:20:44.810

Sharon Burney: what I think you're heading at. But if there's more you want to add to that,

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00:20:44.850 --> 00:20:46.060

Sharon Burney: please do

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00:20:46.540 --> 00:20:48.229

Sharon Burney: and we'll come back to that one.

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00:20:51.150 --> 00:20:56.879

Alyson Pope: Will you have technical assistance who can review drafts of the proposals before formally submitting them?

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00:20:56.890 --> 00:21:00.990

Alyson Pope: We do not have a process to give review ahead of time.

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00:21:01.300 --> 00:21:22.940

Alyson Pope: Every applicant will receive comments from the panel, whether they are invited to the next stage of the application or not. So everyone gets substantive feedback from our experts to build a stronger proposal whether they would be resubmitting to us again in the future, or whether they would hope to take it to a different funding organization.

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00:21:22.940 --> 00:21:36.360

Alyson Pope: But we cannot, as an independent, with an independent panel and our desire to give all applicants equitable treatment, we cannot review proposals ahead of time, and give tips on ways to strengthen them. No.

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00:21:37.930 --> 00:21:44.160

Sharon Burney: When would grant funds be available to use? I think this was answered a little earlier, when we did the project timeline,

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00:21:44.600 --> 00:21:53.730

Sharon Burney: but all projects should start January first. And typically, what we do is we send one check to the lead applicant

162

00:21:53.870 --> 00:21:57.200

Sharon Burney: and that is ready to go on January 1

163

00:21:58.080 --> 00:21:59.805

Sharon Burney: if you are awarded funding.

164

00:22:03.715 --> 00:22:13.489

Alyson Pope: So regarding modest programming, we are hoping to include funding for an event for HBCU alumni to interact with collections and potentially crowdsource info about photographs

165

00:22:13.590 --> 00:22:19.820

Alyson Pope: we will digitize with the grant. Is this programming eligible for funding? Yes, that would certainly be the type of

166

00:22:19.870 --> 00:22:22.200

Alyson Pope: programming that's eligible for funding.

167

00:22:23.640 --> 00:22:37.149

Alyson Pope: There's a degree to which that's outreach, but also that's part of your work that's integral to how you're processing this collection to begin with. So there's an argument to be made that that's pretty core to the digitization itself.

168

00:22:37.200 --> 00:22:59.329

Alyson Pope: And I do want to say, when we get into how we talk about the outreach and programming components of these grants. We don't mean to discourage that. It's just that the core of the project should be digitization. So if you put in a request for \$300,000, and \$50,000 is going towards digitization, and \$200,000 is going towards outreach.

169

00:22:59.400 --> 00:23:14.679

Alyson Pope: That won't be particularly competitive in front of the panel. So when we mean modest, we mean in terms of the scope of the program with digitization as the focus. But we don't mean to discourage you for looking for impactful ways to do outreach.

170

00:23:16.510 --> 00:23:20.009

Sharon Burney: This is a great question. I'll try to ask this answer

171

00:23:20.250 --> 00:23:38.669

Sharon Burney: clearly or this question clearly. We have a number of smaller collections that fit under a theme, but we've heard applications are stronger if they focus on just a few collections at most. Are there any recommendations or limitations to how many collections can be nominated? This is a great question.

172

00:23:40.480 --> 00:23:47.745

Sharon Burney: Proposals are so individualistic, right? Because they are focused on the needs and

173

00:23:49.860 --> 00:23:50.565

Sharon Burney: um

174

00:23:51.450 --> 00:23:56.260

Sharon Burney: importance in certain communities and organizations, and they will vary.

175

00:23:56.520 --> 00:24:04.380

Sharon Burney: We want your collections that you nominate or our independent reviewers are looking for cohesive thoughts

176

00:24:04.400 --> 00:24:06.050

Sharon Burney: around a collection.

177

00:24:06.655 --> 00:24:12.590

Sharon Burney: They could be a small group of collections that are focused on maybe one

178

00:24:13.207 --> 00:24:18.071

Sharon Burney: specific historic figure, or we've had

179

00:24:19.070 --> 00:24:33.549

Sharon Burney: collaborating projects as large as... we had one project that had, like 26 collaborating newspaper organizations and the theme was newspaper organizations across the Midwest. Small newspaper collections.

180

00:24:33.610 --> 00:24:44.979

Sharon Burney: It's up to you to tell that story significantly. Why are these small collections necessary, and why are they connected, and how are they connected to our core values?

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00:24:45.010 --> 00:24:46.140

Sharon Burney: Also,

182

00:24:46.420 --> 00:24:54.999

Sharon Burney: I would encourage you to make sure... the reviewers are looking for collections and proposals that make sense budget wise.

183

00:24:55.080 --> 00:25:01.760

Sharon Burney: So just as Alyson said earlier, a collection that had

184

00:25:02.020 --> 00:25:07.020

Sharon Burney: \$50,000 towards digitization, and \$350,000 towards or

185

00:25:07.080 --> 00:25:24.140

Sharon Burney: 250 towards outreach, might not be as competitive. Well, are these small collections? Are you looking? Are you doing too much with the smaller collection? Are you doing too little with this smaller collection? So smaller collections don't mean that it's not a great proposal.

186

00:25:24.210 --> 00:25:36.600

Sharon Burney: We want your proposal to make sense fiscally, and we want you to tell that story in a compelling manner that the reviewers are going to be like. This is important. This is vital. We have to get this information out.

187

00:25:36.640 --> 00:25:41.500

Sharon Burney: Scholars are looking for this information. This is an underheard voice, and this is why.

188

00:25:44.782 --> 00:25:53.439

Alyson Pope: Will the grant allow us to hire personnel to do the digitizing? Woo, struggled with that one. Sorry, everyone.

189

00:25:53.590 --> 00:26:07.190

Alyson Pope: Yes, the grant allows you to hire personnel. You can include salary lines. If you check our [guidelines](#), it'll give you the detailed stipulations regarding limits for those categories.

190

00:26:07.310 --> 00:26:22.340

Alyson Pope: But we do not require that you use an outside vendor within this program. You can do in-house digitization, you can do outside digitization, or you can do a combo of the two based on what

191

00:26:22.360 --> 00:26:25.230

Alyson Pope: is the best fit for your project needs.

192

00:26:26.730 --> 00:26:38.929

Sharon Burney: For university archives collection, do reviewers prefer that universities use students in the digitization process? Or do they prefer that this work be contracted out? Which way do the reviewers tend to lean?

193

00:26:39.520 --> 00:26:47.420

Sharon Burney: Honestly, they lean both ways. It definitely is great when students

194

00:26:48.042 --> 00:26:58.110

Sharon Burney: are able to do in-house digitization or learn from archivists and scholars how to do this work.

195

00:26:58.620 --> 00:27:08.459

Sharon Burney: It depends on your nominated materials. Is it something that shouldn't be left for a student to do because it's too at risk, or that margin of error could be too great?

196

00:27:09.670 --> 00:27:29.819

Sharon Burney: Or is it something original photographs and you're teaching it and they get really excited about those things. It's really difficult to state when we don't know what the nominated materials are. We don't know what the span of the collection is. We don't know how large or small the collection is, and the timeline, because your projects can be one to three years.

197

00:27:29.820 --> 00:27:46.060

Sharon Burney: So that also plays into whether students are involved or not. They get excited when students are involved in a teaching environment, as most academics are, but we want to also make a plan in which they can succeed, and your project can be successful.

198

00:27:48.578 --> 00:28:03.979

Alyson Pope: Does funding cover Microfilm duplication needed to create a print master copy of microfilm negatives that may be sent to a scanning vendor to create image files or would this be considered film to film transfer? I know mMicrofilm is like a little bit

199

00:28:04.660 --> 00:28:28.220

Alyson Pope: of an odd category, but this is not considered film to film transfer and this would be an eligible format for the program. I know that's a little bit confusing, because some Microfilm is copies itself. Because of the age of that format and the high risk of degradation, we do not consider that to be film to film

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00:28:30.230 --> 00:28:32.720

Alyson Pope: ineligible transfer under the program.

201

00:28:34.890 --> 00:28:48.489

Sharon Burney: Can you clarify what it means to own and hold the archives? We are a small nonprofit. If we want to digitize something from a university library, can we partner with them, with their permission to digitize the materials?

202

00:28:48.580 --> 00:29:04.350

Sharon Burney: So what we mean when we ask people to own and hold the collections, that means that the collections are housed within your organization, and you own and hold the rights to those collections or the nominated materials, the materials that you're nominating.

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00:29:05.850 --> 00:29:14.539

Sharon Burney: We have IP reviewers that look over the rights, ethics, and re-use issues that may arise from digitizing these collections.

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00:29:15.302 --> 00:29:25.519

Sharon Burney: So the first thing we want to ensure people is that you do own these collections within your organization, and you hold the rights to

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00:29:25.720 --> 00:29:32.880

Sharon Burney: digitize these and make the metadata publicly available to the public. Once the digitization process is over.

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00:29:33.550 --> 00:29:49.639

Sharon Burney: If you're a small nonprofit and you don't own and hold the collections within your organization, in your facility Then it would make more sense for the library, the university library, to be the lead applicant, and then you partner with them

207

00:29:50.324 --> 00:29:52.660

Sharon Burney: as a collaborative organization.

208

00:30:00.300 --> 00:30:09.649

Alyson Pope: I'll do two because the next one is quite easy. Is the National Park Service an eligible applicant? Yes, I believe we've had applications from them in the past, although I'm not sure that they've been funded.

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00:30:09.740 --> 00:30:11.850

Alyson Pope: But they're an eligible applicant.

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00:30:12.680 --> 00:30:19.019

Alyson Pope: My organization, the applicant, is a nonprofit arts organization, and we will be doing the actual digitization.

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00:30:19.050 --> 00:30:30.549

Alyson Pope: However, we would be interested in partnering with an Indigenous-owned and operated private company to host the digitized materials for free public access on an existing web platform.

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00:30:30.760 --> 00:30:41.940

Alyson Pope: None of the funding would have to go to this partner, but we want to make sure that would be acceptable to build them in as a partner, as we believe they already have the best platform for access to this material.

213

00:30:42.491 --> 00:30:59.310

Alyson Pope: Yes, in short, you could use this company, and you could use any number of private companies. They're just not gonna come on the project as collaborators. So there's space in the [guidelines](#) for subcontractors and consultants,

214

00:30:59.330 --> 00:31:08.220

Alyson Pope: and many of those may be private companies that you utilize for your digitization or software migration or storage needs.

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00:31:08.300 --> 00:31:13.930

Alyson Pope: So there's no prohibition on that they would just not be included as an eligible

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00:31:13.940 --> 00:31:17.919

Alyson Pope: collaborator on the grant, because they are not a nonprofit.

217

00:31:20.360 --> 00:31:29.230

Sharon Burney: Is it eligible if the collection holdings belong to its original private owner but the digitization and license use is through

218

00:31:29.460 --> 00:31:31.300

Sharon Burney: an institution.

219

00:31:33.660 --> 00:31:39.110

Sharon Burney: So is it the nominated materials or is it the organization?

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00:31:39.660 --> 00:31:47.970

Sharon Burney: So we don't digitize private collections. However, if your organization has a gift of deed

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00:31:48.020 --> 00:31:58.219

Sharon Burney: of the collection, and when I say collection I'm talking about the nominated materials for digitization. Then that's something you explain in your rights, ethics, and re-use

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00:31:58.380 --> 00:31:59.900

Sharon Burney: statement.

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00:31:59.920 --> 00:32:08.219

Sharon Burney: And we do have an area where you can upload in additional documents, the rights, ethics, and re-use

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00:32:08.330 --> 00:32:17.549

Sharon Burney: information, which is explained, should be explained clearly to the reviewers, and you can upload the gift of deed in the additional document section.

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00:32:18.074 --> 00:32:26.019

Sharon Burney: So I think we're talking about two different things. If it is the nominated materials, that's the way you would go. If it is an organization,

226

00:32:26.560 --> 00:32:27.415

Sharon Burney: then

227

00:32:29.320 --> 00:32:31.280

Sharon Burney: that's a little tricky.

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00:32:31.970 --> 00:32:35.019

Sharon Burney: The organization should own and hold the materials.

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00:32:37.420 --> 00:32:38.430

Sharon Burney: So.

230

00:32:38.830 --> 00:32:41.529

Sharon Burney: Yeah. Did you want to add anything to that?

231

00:32:43.560 --> 00:32:50.839

Alyson Pope: No, I think the eligibility requirements are that the organization own and hold, own and hold the materials.

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00:32:51.431 --> 00:33:03.489

Alyson Pope: So I'm not quite clear on that question. But if you want to send us a follow up email or a follow up Q&A with more details, we can give you a more specific answer to the circumstances. Perhaps.

233

00:33:06.211 --> 00:33:12.960

Alyson Pope: Will the program support the arranging and describing of archival collections to prepare them for digitizing?

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00:33:13.050 --> 00:33:24.214

Alyson Pope: Ideally, this has happened largely before you are at the point of application for this program. But there is money allowed for

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00:33:25.580 --> 00:33:27.290

Alyson Pope: conservation

236

00:33:27.330 --> 00:33:41.947

Alyson Pope: and organization necessary for digitization. But there's not like collection assessment funds available. So if you're that far back in the process, you may need an outside grant

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00:33:42.790 --> 00:33:50.320

Alyson Pope: to cover that stage of the work before you're prepared to move on to a digitization application.

238

00:33:51.830 --> 00:34:02.409

Sharon Burney: Can this grant be used for individuals? I am researching and hoping to digitize black women living in the 19th century. Marriage records are housed in Philadelphia, even though they lived in the Caribbean.

239

00:34:02.800 --> 00:34:16.999

Sharon Burney: So my question is, can individuals successfully apply for this grant? This grant is only open to nonprofit cultural heritage organizations in the United States and Canada.

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00:34:17.159 --> 00:34:22.169

Sharon Burney: And that includes the United States Territories, but you first have to be a

241

00:34:22.449 --> 00:34:29.409

Sharon Burney: nonprofit organization whose primary focus is cultural heritage preservation.

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00:34:30.620 --> 00:34:32.740

Sharon Burney: Sounds like an interesting project, though.

243

00:34:36.540 --> 00:34:53.390

Alyson Pope: If a cultural heritage group owns and holds the materials and wants to keep them in-house, but it does not have their own internal archiving expertise, is it acceptable for funds to go to 1, a trusted, archiving partner to guide them, but not acquire the materials from them, and 2, an in-house archivist

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00:34:53.480 --> 00:35:07.049

Alyson Pope: to project, manage their digitizing work? Both of those would be allowable costs within the program. As I said, we do not require that you do in-house digitization. There are a number of funded projects that

245

00:35:07.140 --> 00:35:12.080

Alyson Pope: do their digitization entirely through outside vendors

246

00:35:12.120 --> 00:35:22.119

Alyson Pope: that have reputations for the type of digitization that they're looking for, particularly people with specific formats that they don't have the capacity to do in-house.

247

00:35:22.727 --> 00:35:42.850

Alyson Pope: We also have had a number of funded projects where a smaller arts or community organization has profited or I'm sorry, collaborated with a nearby larger nonprofit that has greater experience to utilize them to help build the project out, and

248

00:35:43.090 --> 00:35:52.279

Alyson Pope: those we see and have the space to allow for these collaborative projects as long as both entities are eligible.

249

00:35:52.290 --> 00:35:58.000

Alyson Pope: Or you can choose to use them as a subcontractor or consultant.

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00:36:00.190 --> 00:36:10.080

Sharon Burney: Is integration into digital library make it eligible or is that process considered research? I asked since it's not digitization specifically.

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00:36:11.020 --> 00:36:17.060

Sharon Burney: I think this might be clarification from an earlier question, which still is leaving a lot out.

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00:36:17.170 --> 00:36:24.979

Sharon Burney: The primary focus of this program is to digitize materials that have yet to be digitized.

253

00:36:25.020 --> 00:36:27.100

Sharon Burney: Primary documents.

254

00:36:27.300 --> 00:36:29.170

Sharon Burney: Photos.

255

00:36:30.020 --> 00:36:34.330

Sharon Burney: Sometimes audio/audiovisual in non digitized forms.

256

00:36:35.206 --> 00:36:37.830

Sharon Burney: Is the primary focus.

257

00:36:40.300 --> 00:36:48.009

Sharon Burney: Whoever this, if this question is related to the earlier one. I prefer that you tell us the nominated collections,

258

00:36:48.540 --> 00:36:56.969

Sharon Burney: what your organization is, and what your idea is in an email. And to lay it out specifically

259

00:36:57.190 --> 00:37:03.060

Sharon Burney: so that we can be clear to answer. We can answer your question more succinctly.

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00:37:05.390 --> 00:37:11.389

Sharon Burney: Because I'm still, I think there's a lot missing from the question. Alyson, do you have any input in that?

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00:37:11.390 --> 00:37:16.710

Alyson Pope: I think that they think that research is a disallowed cost so they're asking

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00:37:16.840 --> 00:37:21.568

Alyson Pope: if costs outside of digitization are disallowed costs.

263

00:37:23.850 --> 00:37:24.779

Sharon Burney: Go ahead. Yeah.

264

00:37:25.090 --> 00:37:34.150

Alyson Pope: Yeah, they're not necessarily disallowed costs, and you'll want to look at the [guidelines](#). We have a breakdown of [allowable and disallowed costs](#). So

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00:37:34.660 --> 00:37:37.379

Alyson Pope: whether or not a piece of the process is

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00:37:37.430 --> 00:37:39.460

Alyson Pope: considered research

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00:37:40.620 --> 00:37:42.620

Alyson Pope: won't necessarily

268

00:37:42.860 --> 00:37:44.080

Sharon Burney: Be disallowed.

269

00:37:44.080 --> 00:37:44.780

Alyson Pope: Yes, it.

270

00:37:44.780 --> 00:37:45.640

Sharon Burney: But it won't be competitive.

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00:37:45.640 --> 00:37:53.480

Alyson Pope: The grant is not designed to build research projects. It's designed to

272

00:37:54.030 --> 00:37:56.129

Alyson Pope: digitized collection. So.

273

00:37:56.750 --> 00:38:04.640

Sharon Burney: And so we do have in our guidelines, which is your friend. Our handbook and guidelines is your friend.

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00:38:04.700 --> 00:38:08.490

Sharon Burney: The disallowed and allowable costs under the budget.

275

00:38:09.110 --> 00:38:10.150

Sharon Burney: There we go

276

00:38:10.170 --> 00:38:11.639

Sharon Burney: of the guidelines.

277

00:38:16.070 --> 00:38:30.890

Alyson Pope: Do we have stats available for number of awards versus number of applications received in prior years? Because we haven't done the announcement of our last cycle, I cannot tell you the exact number of awardees, but I can tell you that we had roughly

278

00:38:32.010 --> 00:38:42.390

Alyson Pope: a 135 ballpark initial applicants, and we invited somewhere between 47 and 49

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00:38:42.700 --> 00:38:50.409

Alyson Pope: to the second application. So that tells you how competitive the initial round was

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00:38:50.550 --> 00:38:53.980

Alyson Pope: in the previous year.

281

00:38:54.140 --> 00:38:55.640

Alyson Pope: The numbers

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00:38:57.335 --> 00:38:59.059

Alyson Pope: in terms of

283

00:39:00.640 --> 00:39:03.119

Alyson Pope: projects funded were higher

284

00:39:03.130 --> 00:39:05.950

Alyson Pope: in this last cycle than in previous cycles.

285

00:39:06.568 --> 00:39:13.689

Alyson Pope: We had a higher number of grantees looking for the lower range of the

286

00:39:13.710 --> 00:39:15.609

Alyson Pope: award limit.

287

00:39:17.270 --> 00:39:26.360

Sharon Burney: Looking at past cohorts, it seems university partnerships are valued. Would a proposal from a small museum without a university partnership not be competitive?

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00:39:26.770 --> 00:39:33.379

Sharon Burney: We love seeing small museums, public libraries, Indigenous organizations,

289

00:39:34.110 --> 00:39:39.470

Sharon Burney: and nontraditional research when universities apply for

290

00:39:39.893 --> 00:39:50.516

Sharon Burney: grants. And we've had higher numbers in the past few years, especially since we've changed to this new iteration. So no, that's not what makes your,

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00:39:51.130 --> 00:39:54.000

Sharon Burney: that's not a less competitive application.

292

00:39:54.170 --> 00:40:04.110

Sharon Burney: How you write and compel and tell the stories makes a competitive application.
The importance of your nominated materials and collections

293

00:40:04.510 --> 00:40:08.539

Sharon Burney: makes a competitive application, and one that is fiscally sound.

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00:40:09.260 --> 00:40:17.800

Sharon Burney: The project plan and a work plan in the digitization plan is clearly and succinctly communicated in your application.

295

00:40:19.370 --> 00:40:21.880

Sharon Burney: Those are competitive applications.

296

00:40:25.070 --> 00:40:35.870

Alyson Pope: So we have, Is it okay if our project is completely focused on digitization without any other objective? I would say this piggybacks onto Sharon's question and answer about competitiveness.

297

00:40:36.130 --> 00:40:41.940

Alyson Pope: The panel is going to look for impact.

298

00:40:42.630 --> 00:40:45.279

Alyson Pope: The broad impact of

299

00:40:45.560 --> 00:40:50.760

Alyson Pope: digitizing and making these materials accessible. So it can be hard to tell

300

00:40:50.990 --> 00:40:57.050

Alyson Pope: the story around that impact if you're not talking about

301

00:40:57.180 --> 00:41:02.180

Alyson Pope: how these materials will be sort of

302

00:41:02.370 --> 00:41:11.059

Alyson Pope: made available and put out into the world, but it is entirely possible that you could do that via cost share

303

00:41:11.080 --> 00:41:28.650

Alyson Pope: and have \$300,000 of the grant go entirely to digitization. There's no prohibition against that. I would just be concerned, from a perspective of competitiveness, that the panel is going to look for some way that you're communicating outreach and impact

304

00:41:29.190 --> 00:41:32.159

Alyson Pope: outside of that funding.

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00:41:34.700 --> 00:41:58.689

Sharon Burney: Our nonprofit owns our materials we would like to digitize, however, we need to get permission from Tribal members to be able to make it public. We want to digitize all materials, however, not all of the final media will be made available to the public. Some might only be available to the tribes themselves. Is that still eligible? Yes, it is. We do understand that this new iteration requires for some

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00:41:58.690 --> 00:42:10.360

Sharon Burney: culturally sensitive and necessary rights, ethics, and re-use issues. And as long as you explain that clearly and succinctly in your rights, ethics, and re-use

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00:42:10.793 --> 00:42:18.240

Sharon Burney: section. That you, if there's a takedown plan that's necessary, this wouldn't apply to you, but if there's a takedown plan that's necessary

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00:42:18.280 --> 00:42:22.209

Sharon Burney: for parts of the nominated materials that you don't have clarity for

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00:42:22.460 --> 00:42:28.100

Sharon Burney: that, our IP reviewers want to say, Hey, they understand what these issues are. They have a plan

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00:42:28.180 --> 00:42:36.349

Sharon Burney: for that. And it's okay. And so yes, you are still eligible. We love to see.

311

00:42:36.560 --> 00:42:37.330

Sharon Burney: Um

312

00:42:37.510 --> 00:42:40.379

Sharon Burney: projects from tribal organizations.

313

00:42:43.040 --> 00:42:50.160

Alyson Pope: Our collections that have been acquired by my institution's library/archives, but have yet to be cataloged eligible for this funding scheme?

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00:42:50.180 --> 00:42:54.340

Alyson Pope: If so, can a small part of the budget be allocated for cataloging?

315

00:42:54.870 --> 00:43:05.059

Alyson Pope: It can be eligible for this program as long as you have a firm sense of what you have. We see groups

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00:43:05.920 --> 00:43:06.900

Alyson Pope: with

317

00:43:07.220 --> 00:43:09.530

Alyson Pope: collections in this stage

318

00:43:09.660 --> 00:43:17.810

Alyson Pope: that really know what's in there. And we see groups with collections in this stage that would benefit from

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00:43:18.280 --> 00:43:29.039

Alyson Pope: more time to do collection assessment, and I would say that the panel is pretty good at sussing out the difference there, but you can include

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00:43:29.607 --> 00:43:37.270

Alyson Pope: metadata cataloging as part of the processing of the materials through your digitization workflow.

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00:43:40.530 --> 00:43:46.510

Sharon Burney: Is the rights, ethics, and re-use statement part of the preliminary application, or only the final application?

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00:43:46.620 --> 00:43:50.640

Sharon Burney: I think on page 18 of your

323

00:43:50.740 --> 00:43:56.349

Sharon Burney: [guidelines](#) they do want a statement about your rights, ethics and re-use.

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00:43:56.900 --> 00:44:04.710

Sharon Burney: The instructions are there. They're really, really clear. And within the instructions or the guidelines

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00:44:04.900 --> 00:44:16.569

Sharon Burney: are recommendations about the rights, ethics, and re-use that you can follow. They just want you to address it, what those concerns may be.

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00:44:16.962 --> 00:44:21.680

Sharon Burney: What are your plans for access and the re-use of the digitized materials,

327

00:44:21.740 --> 00:44:40.910

Sharon Burney: and related metadata descriptions. So what are the steps that you're going to take? What's the rationale for any assumptions that the proposed project is both legal and ethical, and any fees or barriers of access that people will have. They want you to explain it. They just want you to explain it clearly to them, and so

328

00:44:41.500 --> 00:44:44.619

Sharon Burney: take a look at those. Your guidelines are your hand.

329

00:44:44.870 --> 00:44:45.970

Sharon Burney: Definitely look at

330

00:44:45.970 --> 00:44:48.930

Alyson Pope: Guidelines for this aspect, too, because

331

00:44:49.620 --> 00:44:56.630

Alyson Pope: the panel is gonna look at the application with these questions in mind. So I feel that sometimes

332

00:44:57.586 --> 00:45:17.179

Alyson Pope: applicants come upon them and realize that they haven't answered them. So make sure that you actually answer those sections for rights, ethics, and re-use. And if you see that you can't, it may prompt you to realize that there's something you're overlooking in your overall plan.

333

00:45:17.590 --> 00:45:36.139

Sharon Burney: And you might have the plan already there, but you just haven't related clearly and succinctly. Each application will have an IP reviewer who will only be looking at the right, ethics, and re-use the other reviewers will be looking at that issue, but not as clearly as the IP reviewer.

334

00:45:41.017 --> 00:45:49.019

Alyson Pope: Can some staff time for copyright research be included with this grant or must all permissions and copyright domain be verified before application?

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00:45:50.478 --> 00:45:53.770

Alyson Pope: It's a disallowed cost to

336

00:45:54.293 --> 00:46:01.770

Alyson Pope: pay counsel for copyright assessment. So I feel like there's perhaps two different kinds of copyright assessment being discussed here.

337

00:46:01.920 --> 00:46:13.070

Alyson Pope: If we're talking about a process like has been mentioned before, where an organization is consulting with their individual members about specific materials

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00:46:13.190 --> 00:46:18.329

Alyson Pope: to see if those need to be held from public access because of

339

00:46:18.410 --> 00:46:21.110

Alyson Pope: personal information.

340

00:46:21.330 --> 00:46:35.499

Alyson Pope: That is something that can happen and be funded through the program. But an assessment of the overall copyright status of the collection done by a legal professional is not an allowed cost.

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00:46:44.900 --> 00:46:45.780

Sharon Burney: Is that good?

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00:46:55.550 --> 00:46:57.450

Sharon Burney: Any more questions?

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00:46:59.460 --> 00:47:01.250

Sharon Burney: No, this would be

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00:47:03.560 --> 00:47:09.290

Sharon Burney: verification by regular. Is that new? No, this would be verification by regular staff.

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00:47:23.200 --> 00:47:24.390

Alyson Pope: I think that's it.

346

00:47:24.620 --> 00:47:25.450

Sharon Burney: That's right.

347

00:47:26.980 --> 00:47:32.049

Sharon Burney: Oh, we didn't answer that. No, this would. Oh, this is a two part to your question.

348

00:47:32.230 --> 00:47:35.270

Sharon Burney: No, this would be verification by regular staff.

349

00:47:43.700 --> 00:47:49.789

Sharon Burney: Yes and no. I don't know about that. I mean, you can put staffing in. This is something,

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00:47:50.370 --> 00:47:55.489

Sharon Burney: but I will say that that primarily we would like for you to have

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00:47:55.710 --> 00:48:02.879

Sharon Burney: an idea of what your rights ethics, and re-use in this assessment of your collections prior to nominating the materials.

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00:48:05.880 --> 00:48:12.220

Alyson Pope: I would also say that we use 2 IP reviewers specifically for this program.

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00:48:12.360 --> 00:48:22.229

Alyson Pope: So every application will go through IP review and it's really them that makes the call of whether

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00:48:22.240 --> 00:48:45.730

Alyson Pope: an applicant is ready or not, or has outstanding issues that they may need to address. So they're better positioned than us to make those calls, but in terms of staff looking to decide that materials need to be held from access because of the reasons we mentioned above, that wouldn't be particularly different than community members.

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00:48:47.660 --> 00:48:53.150

Sharon Burney: Are university research institute's with archive holdings eligible? Yes.

356

00:48:53.820 --> 00:49:03.330

Sharon Burney: And I'm gonna knock this other one out, too. Is an organization allowed a fiscal agent? For instance, the school district will serve as a fiscal agent and manage the grant for the museum. That is correct.

357

00:49:08.680 --> 00:49:11.510

Sharon Burney: And then there's another one, Alyson.

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00:49:11.510 --> 00:49:13.150

Alyson Pope: Here, let me.

359

00:49:19.030 --> 00:49:20.659

Alyson Pope: I can't see.

360

00:49:20.660 --> 00:49:28.119

Sharon Burney: Does digitization include 3D digitizing of artifacts? We have had 3D digitizing artifacts in the past.

361

00:49:39.580 --> 00:49:46.169

Sharon Burney: We seek support to digitize VHS and 8mm formats. Is this within scope of this project? Yes, it is.

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00:50:21.070 --> 00:50:24.530

Alyson Pope: So I think that is the end of our questions.

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00:50:31.070 --> 00:50:34.310

Louisa Kwasigroch (she/they): Alyson, we have a couple more coming through if you have time, I'll

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00:50:34.680 --> 00:50:36.280

Louisa Kwasigroch (she/they): let you know that. Thanks.

365

00:50:36.620 --> 00:50:37.750

Alyson Pope: Okay.

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00:50:47.760 --> 00:50:48.920

Alyson Pope: Let's see.

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00:50:51.180 --> 00:50:53.829

Alyson Pope: To the question of materials held-

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00:50:53.990 --> 00:51:15.580

Alyson Pope: we're soliciting personal family archives from affiliated communities, so it's not in hand in the organization right now. Does that count? That would probably not be an eligible project, because we do not do collecting grants. So you're in the collecting process of collecting part of the process, and you're not yet to the digitizing part of the process.

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00:51:15.992 --> 00:51:23.640

Alyson Pope: And you probably have a step or two in between. But that is more research based, and we do not

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00:51:23.650 --> 00:51:27.499

Alyson Pope: have allowance for that within the program's funding.

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00:51:31.660 --> 00:51:38.529

Alyson Pope: Is creation of finding aids and rehousing/repackaging a collection preliminary to digitization allowed?

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00:51:39.389 --> 00:51:46.040

Alyson Pope: Yes, this is allowed as a conservation or preservation

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00:51:46.110 --> 00:52:02.470

Alyson Pope: form of treatment that's necessary to get the materials ready for digitization and complete the project. So if you look more at the disallowed and allowed costs in the guidelines [appendices](#), you will see that that is an allowed cost.

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00:52:11.480 --> 00:52:13.539

Alyson Pope: Do do do.

375

00:52:19.720 --> 00:52:28.519

Alyson Pope: And we have, have there been digital preservation associated costs that have been approved? Yes.

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00:52:28.730 --> 00:52:29.400

Sharon Burney: Yes.

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00:52:29.400 --> 00:52:36.039

Alyson Pope: As long as they're in the scale of the scope of the program with the focus on digitization

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00:52:36.070 --> 00:52:42.910

Alyson Pope: as the primary expense, digital preservation and related systems have been included in the past.

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00:52:48.970 --> 00:52:57.169

Sharon Burney: If we have a photo collection to digitize, can we include writings and commentaries on the collection in the digital library that gets published? Of course you can.

380

00:53:03.200 --> 00:53:16.339

Alyson Pope: If the personal family archive is in hand, but not deeded to institute and ready to digitize. Is this eligible? It would not be eligible, unless it is in the possession of an eligible institution.

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00:53:51.230 --> 00:53:52.100

Sharon Burney: Is that it?

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00:54:01.470 --> 00:54:02.160

Sharon Burney: Yeah.

383

00:54:04.140 --> 00:54:04.760

Alyson Pope: Okay.

384

00:54:05.030 --> 00:54:09.279

Alyson Pope: I think we will call that, and I will put up our last slide.

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00:54:15.060 --> 00:54:22.079

Jane Larson (she/her): So as we wrap up, we want to make note of a super short [survey](#) about this session, and

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00:54:22.090 --> 00:54:26.030

Jane Larson (she/her): your honest feedback on this webinar will help us in the future.

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00:54:26.448 --> 00:54:33.610

Jane Larson (she/her): We'll share this link. I think it's already been shared in the chat and also be included in an automated message after the event.

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00:54:35.190 --> 00:54:36.579

Jane Larson (she/her): Thank you so much.

389

00:54:37.860 --> 00:54:38.850

Alyson Pope: Thanks, all.